



BIOLA
UNIVERSITY

*Office of Spiritual Development
In conjunction with Chapel Accountability*

CHAPEL REDUCTION REQUEST FORM

University chapels and conferences are part of the larger spiritual development curriculum that Biola intends for its students, designed to equip you in mind and character to impact the world for Jesus Christ. Because your spiritual development is foundational to your education, attendance at chapel events and conferences is required. (Remember, there are several different offerings for which you can receive chapel credit. Visit the chapel website at <http://studentlife.biola.edu/ministry-and-worship/chapel/>

As we've worked with students over the years, we've come to know quite well the different situations that can make chapel attendance a challenge, and so we do allow students to request reductions in their requirement on a semester by semester basis. However, please remember that chapel and conference sessions are viewed in the same light as required academic classes.

Please fill out the following and *return* to the *Office of Chapel Accountability* in Student Services.

All *Reduction Requests* must be submitted in *letter form* to the *Office of Chapel Accountability* or can be sent via email to: chapel.accountability@biola.edu

All *Reduction Requests* must include the following information:

- Student Name and ID #
- Email address and phone# where student can be contacted
- Do you work? How many hours a week? Where?
- Do you live on campus?
- How many days of the week are you on campus?
- From where do you commute? How long (time)?
- Do you work during chapel times?
- Any & all reasons why you think you need a reduction.

The *Reduction Request* will be reviewed within two weeks of reception. The inquiring student will be notified via email if they qualify for a reduction. All reductions will be given for the current semester only. Students may re-apply for a reduction the following semester if their situation stays the same.